



Flood Control District

of Maricopa County

Date: September 9, 2015

PLAN REVIEW APPLICATION CHECKLIST FOR A RIGHT-OF-WAY PERMIT WITH THE FLOOD CONTROL DISTRICT OF MARICOPA COUNTY

The Flood Control District of Maricopa County (District) issues Right-of-Way (ROW) permits for work within or access over District's real property.

If you have any questions you can contact one of the District's Right-Of-Way Permit Specialists, Angie Hardesty alh@mail.maricopa.gov for projects west of Central Avenue in Phoenix at (602) 506-5476, or Shelby Brown sjb@mail.maricopa.gov for projects east of Central Avenue in Phoenix at (602) 506-4583.

The District requests that the following items be provided along with the plan review application:

1. An electronic copy in PDF format of the construction plans and drainage report for the project can be sent to the appropriate Right-of-Way Permit Specialists.
2. If applicable, other reports such as geotechnical and structural calculations should also be provided in PDF format.
3. Application fee of \$250.00

In order to help in preparing a complete application and plans the following checklist is provided.

- Add the [District's Standard Construction Notes](#) to the plans.
- [District Design Standards](#)
- Indicate District rights-of-way, City limits, and County limits. Also include existing easement information and its recording number. If no easement exists, indicate the proposed location.
- Show the location of District structures (dams, levees, drainage channels, pipes, culverts, access roads, etc.)
- All existing utilities within the District rights-of-way shall be located and shown dashed with the size, construction materials, type of utility line, location, and depth below grade.
- Underground improvements (i.e. utilities, etc.) will need both plan and profile views.
- Include a Blue Stake sticker
- The Section, Township and Range must be shown on plans(s).
- Indicate the street names on plan(s), including distance to nearest intersection.
- Provide survey ties for project from known section corner, quarter section corner, or other permanent survey marker. Reference points must be on the Arizona Coordinate System, Central Zone and horizontal datum of 1983-92. The corresponding elevation must be provided in both 1929 NGVD and 1988 NAVD. All plans must clearly state the vertical datum used for the project.

- The plans must include all improvements and changes to District real property and include sufficient details for contractor to construct the improvement and for the inspectors to verify that the improvements were constructed in accordance with the plans.
- Where applicable, identify the location of proposed new facilities, easements, use areas, etc., by reference to the District stationing numbers and offsets. The structure station locations are generally identified in the field with station markers at 500 foot intervals and are identified on the District's as-built plans.
- For information regarding Storm Water Quality Standards for runoff into District facilities, please call the District's Water Quality Branch at 602-506-4663.
- Plans and reports need to be signed and sealed in accordance with the requirements of the Arizona State Board of Technical Registration.



RIGHT-OF-WAY
Plan Review Form
 Application for Plan Review

Office use only

RIGHT-OF-WAY REQUEST NO.

Primary Contact: _____

Phone Number: _____

Company Name: _____

Cell Number: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail: _____

Owner's Name: _____

(Developer, Municipality, or Utility)

Owner's Contact Name: _____

Phone Number: _____ Cell Number: _____

E-Mail: _____

Project Name: _____

Project Address: _____

Cross Street: _____

Section: _____ Township: _____ Range: _____ 1/4 Section: _____

Assessor Parcel Number(s): _____

(If multiple APNs, include those in the Description)

District Structure: _____

Projected Construction Start: _____

Permanent Easement Required Yes No

TCE Needed Yes No

Description of impact to District ROW including access needs:

Contact Information:

WEST OF CENTRAL AVENUE

Angie Hardesty
 ROW Permits Specialist
 (602) 506-5476
 alh@mail.maricopa.gov

EAST OF CENTRAL AVENUE

Shelby Brown
 ROW Permits Specialist
 (602) 506-4583
 sjb@mail.maricopa.gov

**The Right-of-way Permit
 application process
 information is available
 on the District's Web site.**

Applicant Signature: _____ Date: _____



Flood Control District

of Maricopa County

Date: February 9, 2016

THE FLOOD CONTROL DISTRICT OF MARICOPA COUNTY GENERAL NOTES

1. All Construction within Flood Control District (District) rights-of-way jurisdiction shall conform to the latest District Standards and Specifications as published on the District's web site.
2. Contractor must obtain necessary District Permit prior to commencement of construction within District right-of-way and maintain a copy of the permit on the project site at all times.
3. Notify the District's Permits Inspector at 602-525-7913 or if working at a District Dam call 602-506-4722 at least 48 hrs prior to any work being performed in the District's rights-of-way.
4. Contractor performing excavation operations is responsible for locating and protecting all underground utilities.
6. Any damage to District's structures, equipment, materials, vegetation, and/or property shall be replaced and/or repaired in-kind to the satisfaction of the District.
7. In the event the terms and conditions in the District's permit are not consistent with the District-approved plans, the District's permit will have priority.
8. In order to close the District's permit and release bonds, the work on the project site will have to be complete as determined by the District's inspector, certified as-built plans along with required quality assurance tests will have to be provided and accepted by the District, and all easements required by the project recorded.