

**Maricopa County Phoenix EMA Planning Council  
CHPS COMMITTEE MINUTES**

4041 N. Central Avenue, Phoenix, AZ 8501

Planning Council Support Office: (888) 235-1653 Fax: (888) 894.2674



**MINUTES  
CHPS Committee  
Tuesday, January 26, 2020  
ZOOM TELECONFERENCING**

Committee Members		Planning Council Members		Recipient Staff		Guests
☎ Cheri Tomlinson	P	☎ Randall Furrow	P	☎ Carmen B	P	Kathy Conway
☎ Ricardo Fernandez	P			☎ Jeremy Hyvarinen	P	Rhonda Stewart
Taylor Kirkman	A					Casey Johnson
☎ Chuck Albrecht	P					Blake Kolb
☎ Jimmy Borders	P					Rose Conner
☎ Christie Blanda	P					Zami Hyemingway
☎ Deborah Elliott	P					
☎ Eric Eason	P					
☎ Deborah Reardon-Maynard	P					

**P = Present      A = Absent      ☎ = Phone/Zoom**

Support Staff: Thomas Rodriguez-Schucker and Michael Koran

<b>Call to order</b>	Cheri Tomlinson, called the meeting to order at 12:02 pm
<b>Determination of Quorum</b>	6 of 7 members present at 12:05 pm <b>QUORUM ESTABLISHED</b>
<b>Welcome and Introductions</b>	The Chair welcomed Planning Council members and guests. Planning Council Support introduced each attendee and asked for any conflicts of interest.
<b>Approval of the Minutes from November 24, 2020</b>	A motion to approve the November 24 <sup>th</sup> , 2020 minutes was made by C. Albrecht and 2 <sup>nd</sup> by D. Elliott; The minutes were approved by unanimous vote.

Business Item	Discussion / Motion	Action
<b>Chair Update</b>	The chair yielded the floor to Rose Conner to share updates on the Housing Workgroup from November. Discussion was had regarding PSRA and HRSA guidance regarding the continuation of the grant.	Discussion Only. No Action
<b>Review EMA Continuum of Care by Service Category</b>	Jeremy Hyvarinen shared the 2020 third quarter data with the year-to-year continuum from 2017-2020 third quarter. Core Service Category Continuum goals were compared to actual. X of the fourteen goals were underperforming at this time. The first week of February the data for December will be received and updated.	Discussion Only. No Action
<b>Review of Annual Quality Improvement Plan</b>	Jeremy Hyvarinen shared the Clinical Quality Management Plan and the HRSA review of the plan. Working on 3-5 measurable goals to include in the plan.	Discussion Only. No Action
<b>Review Quality Assurance Site Visit Results</b>	Site visits were conducted in December, reports are currently being reviewed and the results will be presented at the July meetings. Site visits were paired with interview questions to get provider perspective.	Discussion Only. No Action
<b>Discuss the Needs Assessment Workgroup</b>	Rhonda Stewart and Ricardo Fernandez shared the feedback from the Needs Assessment survey and the updates made to the survey based on this feedback.	Discussion Only. No Action
<b>Review Scope of Work &amp; Planning Council Activity Timeline (PCAT)</b>	Michael Koran shared the items on the PCAT for the January meeting. The next CHPS meeting will take place March 30, 2021.	Discussion Only. No Action

Business Item	Discussion / Motion	Action
<b>Determination of Agenda Items for Next Meeting</b>	Review of Needs Assessment Outcomes and Data (Update on the Reflectiveness of the Needs Assessment so far) PSRA- Review framework and meeting logistics for PSRA PSRA-Identify datasets for PSRA Receive award from HRSA/HAB for grant year. Review and approve allocations based on actual award amount.	Discussion Only. No Action
<b>Current Event Summaries</b>	None	Discussion Only. No Action
<b>Call to the Public</b>	None	Discussion Only. No Action

**SCHEDULE OF NEXT MEETINGS**

February 23, 2021	12:30 p.m.	Executive Committee	VIA ZOOM
February 23, 2021	2:30 p.m.	Planning Council	VIA ZOOM
March 30, 2021	10:00 a.m.	TEAM Committee	VIA ZOOM
March 30, 2021	12:00 p.m.	CHPS Committee	VIA ZOOM
March 30, 2021	2:30 p.m.	STaR Committee	VIA ZOOM
April 27, 2021	12:30 p.m.	Executive Committee	VIA ZOOM
April 27, 2021	2:30 p.m.	Planning Council	VIA ZOOM
May 25, 2021	10:00 a.m.	TEAM Committee	VIA ZOOM
May 25, 2021	12:00 p.m.	CHPS Committee	VIA ZOOM
May 25, 2021	2:30 p.m.	STaR Committee	VIA ZOOM

**Adjournment** **1:36 pm**

Signature:   
 Randall Furrow (Jul 16, 2021 12:30 PDT)  
 Email: randallfurrow@aol.com

Jul 16, 2021







# 2021.1.26 CHPS Committee

Final Audit Report

2021-07-16

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