

County Community Services Commission  
Monday, April 22, 2019 6:00 PM  
234 N Central Ave. #3000 Phoenix AZ 85004

*The Advisory Tri-Partite Board of the Maricopa County Community Action Agency*

**MEETING MINUTES**

MEMBERS PRESENT		
Public Sector	Private Sector	Consumer Representative
	Jayson Matthews Valley of the Sun United Way	Maria Mendoza Low-Income Representative
	Bonnie Temme Salt River Project	Jessica Gonzalez Low-Income Representative
	Lauriane Hanson Equality Health	Pam DiPietro Low-Income Representative
MEMBERS ABSENT		
Public Sector	Private Sector	Consumer Representative
Councilman Ricky Vital, Guadalupe	Adonis Deniz Jr. Mercy Care	Connie "Cricket" Norris Low-Income Representative
Councilman Roland Winters, Surprise		
GUESTS AND STAFF PRESENT		
Guests		Staff
Eugene Munoz-Villafane, Scottsdale CAP Director		Sandra Mendez, Community Services Assistant Director
Edith Baltierrez, Surprise CAP Executive Management Analyst		Cathy Chiang, Community Action Program Manager
John Carnero, City of Tolleson Councilman		Eddie Limon, Community Services Program Coordinator
		Nayeli Martinez, Community Services Management Assistant

1. **Call to Order**  
Chairman, Jayson Matthews, called the meeting to order at 6:07 p.m.
2. **Roll Call**  
Mr. Luke Emerson roll call. Six (6) of the eleven (11) seated Commission members were present. A quorum was established.
3. **Pledge of Allegiance**  
The pledge was led by Chairman, Jayson Matthews.
4. **Dashboard Indicator (DI) Report**  
Ms. Cathy Chiang provided a brief overview of the current budget and fund expenditures for State Fiscal year (SFY) 2019. Maricopa County Human Services Department received allocations or awards totaling over \$5,230,144.00 in funds, with funding increases from two mid-year amendments. A total of \$3,198,489.19 has been expended as of March 31, 2019, with 75% time elapsed in the contract year. Ms. Chiang also shared a mass intake strategy is in place to ensure all funds are fully depleted by end of State Fiscal Year 2019. At this time no budgetary issues are expected for the remainder of the fiscal year.

**Commission Member Training**

Ms. Cathy Chiang announced that no trainings have been scheduled for the remainder of the fiscal year. At this time Mr. Edward Limon is still on leave, but will schedule new training sessions upon his return.

**Discussion of Commission Member Selection Process**

Ms. Laurie Ontiveros reviewed the current board seat vacancies for a Public Elected Official in the Southwest region and a Private Sector representative from the North region. Ms. Laurie shared that the Ad-Hoc Nomination Committee met to review two applications for the Southwest Public Official board seat. The committee drafted a selection procedure that was designed to harbor a fair and equitable Commission Member selection process.

Vice chair, Jessica Gonzalez, announced the Ad-Hoc Nomination Committee's recommendation of the Honorable John Carnero, City of Tolleson Councilman, for the Public Official Board seat. Councilman Carnero, accepted his nomination and shared his interests and qualifications with the commission.

### **Discuss Bi-monthly Meetings**

Ms. Laurie Ontiveros provided a brief summary of the recommended bi-monthly meetings. A copy of the proposed schedule was provided to all attendees.

Ms. Pam DiPietro and Vice Chair Jessica Gonzalez, noted a need for modifying the schedule to accommodate for Martin Luther King Day and Memorial Day.

Chairman, Jayson Matthews announced that scheduling conflicts should be submitted to him for possible Commission Meeting Date rescheduling. Adjustments will be proposed and voted on during future Commission Meetings.

### **Update – Community Initiatives 2020**

Ms. Laurie Ontiveros discussed the community service initiative that were established as a response to the gaps in services that were identified in the community needs assessment. All of the CAP agencies identified at least one of the three initiatives that are vital to their community. The three (3) priority areas were Short Term Shelter, Eviction Preventions and Workforce Services. Ms. Laurie Ontiveros explained that an RFP was not required because an RFP would open the available community funds to programs not represented by Maricopa County.

At this time City of Surprise Community Action Program and the Avondale Community Action Program presented their strategies to implement their Community Initiative Programs in their communities.

5.

#### **Action Items**

- **Approval of Ad-Hoc Nomination Committee Board Seat Nominees**  
The motion to approve City of Tolleson, Councilman John Carnero's application for the Public Elected seat and Jayson Matthews's application for the Private Sector seat was made by Ms. Bonnie Temme. Ms. Lauriane Hanson seconded the motion. The motion carried unanimously.
- **Approval of Meeting Minutes from the January 28, 2018 Meeting**  
The motion to approve the January 28, 2019 meeting minutes was made by Ms. Pam DiPietro. Vice Chair Jessica Gonzalez seconded the motion. The motion carried unanimously.
- **Approval of Fiscal Year 2020 Commission Meeting Schedule**  
Chairman Jayson Matthews noted the modification of the dates provided for Martin Luther King Day and Memorial Day will be made. The motion to approve the schedule was made by Vice Chair Jessica Gonzalez. Ms. Bonnie Temme seconded the motion. The motion carried unanimously.
- **Approval of Community Initiatives 2020**  
The motion to approve the Community Initiatives for SFY2020 was made by Vice Chair Jessica Ms. Bonnie Temme seconded the motion. The motion carried unanimously.

### **Call to Public**

- Vice Chair Jessica Gonzalez would like to have a report on the impact, outcomes, and expansion of services created by the Community Initiatives 2020. Chairman Jayson Matthews seconded the idea.
- HSD Director, Bruce Liggett thanked all the CAPs and Maricopa County employees for their work. He explained how creating IGA's to fund the Community Initiatives is a way to breakdown government silos to create lasting impact on Maricopa County service areas.
- Ms. Bonnie Temme announced that SRP's rate case has yielded an increase in the amount of money that qualified SRP discount participants can receive. Discounts have increased to \$23 a month which come out to \$276 annually. Also, SRP has approved a \$500,000 increase to its Bill Assistance program every year for the next five years.
- Ms. Lauriane Hanson announced that Equality Health is having health fairs in Tolleson in the coming weeks and they still have vendor availability and open registration for children available.
- Ms. Sheryl Steele from the City of Avondale CAP announced that she had a successful National LIHEAP day campaign in Washington D.C. Her team was able to receive LIHEAP letters of support from 8 of the 9 delegates they met with.
- Eugene Munoz-Villafane of the Scottsdale CAP announced that his program is sponsoring 2,000 students for their back to school program. He also thanked the County staff for their work in community action.

### **6. Adjournment**

Chairman Jayson Matthews adjourned the meeting at 7:32 PM

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#### **Next Meeting of the Maricopa County Community Services Commission**

Monday, July 22, 2019 at 6:00 pm to be held at  
234 N. Central Ave. #3000, Phoenix, AZ 85004

#### ***HSD Mission Statement:***

*To provide and coordinate essential support and social services to vulnerable populations to enhance economic, educational, and social opportunities and strengthen communities.*