



Policy Council Meeting
Monday, April 29th, 2019 – 5:30 pm to 7:30 pm
15 E. 1st Ave. Mesa, AZ 85210
“Healthy, Educated Children in Supportive Families”

Minutes

CALL TO ORDER

Call to order by Program Analyst, Sheri Simmons, at 5:35 PM.

ROLL CALL

Sheri Simmons did roll call. Eleven members attended, quorum was established.

POLICY COUNCIL	PRESENT	VOTING
EHS HOME BASE		
Yanira Ibarra – Member		
Vacant – Alternate		
EHS CCP WEST		
Kesly Muniz – Member		
Karen Hernandez– Alternate		
EHS CCP EAST		
Heather Fontenot – Member		
Breana Windham – Member		
Enahoro Iboi – Alternate	X	X
Vacant– Alternate		
EHS CENTER BASE		
Hilda Cota – Member	X	X
Stephanie Van Schoelandt – Member		
Marel Lopez – Alternate		
Abril Anduaga – Alternate		
HS TEMPE/GUADALUPE/SCOTTSDALE CENTER BASED		
Naeemah Muhammad – Member	X	X
Mirna Ocampo – Alternate		
HS CHANDLER/GILBERT CENTER BASED		
Sandra Walker – Member	X	X
Mayra Romo – Member		
Maria Gutierrez – Member	X	X
Paola Raso – Alternate		
Ma. Isabel Munguia – Alternate		
Floricelda Rodriguez – Alternate		
HS MESA CENTER BASED		
Frenchescia Stafford – Member		
Melissa Carpenter – Member	X	X
Aaron Strunk – Member		
Julia See-Teran – Member		
Heather Danburgh – Member		
Dana King – Member	X	X
Sandra Cruz Roa – Member		
Aide Ibarra – Alternate		
Heather Hernandez – Alternate		
Farzana Hadi – Alternate	X	X
Alma Macias – Alternate		
Angelica Amador – Alternate		
Dulce Alvarez – Alternate		
Janette Galindo – Alternate	X	X
COMMUNITY REPRESENTATIVES		
Anastasia Smith – Member	X	X
Richard Casto – Member		
Susan Jacobs – Member	X	X

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Georgina Morineau – Member		
Sarah Agostinho – Member		
BOARD OF SUPERVISORS		
Cristina Arzaga-Williams - Liaison (non-voting)		
TOTAL	11	11

*10 needed for quorum

Additional persons present:

	Attendee	Role		Attendee	Role
1.	Sheri Simmons	Program Analyst	2.	Glenda Henman	Mental Health Associate
3.	Tami Philips	Inclusion Coordinator	4.	Chrisanda DeBois	Head Start Nurse
5.	Michelle Jarosinski	ERSEA Coordinator	6.	Ram Muppurala	Grants Accountant
7.	Linda Roldan	Receptionist	8.	Jacqueline Royalty	HS Parent

ITEMS FOR DISCUSSION

1. **ERSEA Update, Michelle Jarosinski**
Michelle talked about the importance of attendance for the program and families. She would like to work with Policy Council next program year to help with ideas and spreading the message to other Head Start parents.
2. **Expansion Continuation Application, Sheri Simmons**
The request is for funding to continue Early Head Start – Expansion services to 96 infants and toddlers for the 12-month budget period of September 1, 2019 through August 31, 2020.
3. **Expansion Non-Federal Share Waiver, Sheri Simmons**
The program is asking for a waiver on nonfederal shares for the Expansion Grant. The Expansion Grant is projected to collect \$217,724. 82 of the required \$483,833 of Non-Federal share. The request is for a waiver of \$266,108.15 for the period of the 12-month award August 1, 2018 to July 31, 2019.
4. **Expansion Disabilities Waiver, Sheri Simmons**
The program is requesting a waiver of the required 10% of enrollment of children with disabilities in the Expansion Grant. The program has experienced challenges in enrolling infant and toddlers eligible for early intervention services.
5. **Policy Council Parent Representative Reports**
No reports by parent representative.
6. **Policy Council Community Partner Agency Reports**
No reports by community partner agencies.
7. **Board of Supervisors Report, Cristina Arzaga-Williams**
No report by the Board of Supervisors
8. **Call to the Public**
No members of the public answered.

APPROVAL ITEMS

- a. **March 25, 2019 Policy Council Minutes.** Melissa Carpenter made the first motion. Dana King second motion. No opposes. Approved by all members.
 - b. **Monthly Financial Statements for March 2019.** Farzana Hadi made the first motion. Maria Gutierrez second motion. No opposes. Approved by all members.
 - c. **Expansion Continuation Application.** Maria Gutierrez made the first motion. Sandra Walker second motion. No opposes. Approved by all members.
 - d. **Expansion Non-Federal Share Waiver.** Naeemah Muhammad made the first motion. Susan Jacobs second motion. No opposes. Approved by all members.
 - e. **Expansion Disabilities Waiver.** Naeemah Muhammad made the first motion. Susan Jacobs second motion. No opposes. Approved by all members.
9. **ADJOURNMENT**
Sheri Simmons adjourned the meeting at 6:00 PM.

NEXT MEETING

- **Policy Council Meeting**, Monday, May 20, 2019, 5:30-7:30 PM
FUMC First United Methodist Church 15 E. 1st Ave. Mesa, AZ 85210

All parents are invited to attend all Policy Council meetings.