

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE  
REGULAR MEETING  
September 11, 2019**

**FINAL MINUTES**

**MEMBER OR ALTERNATE**

**REPRESENTING**

**PRESENT**

Roy Delgado	El Mirage	
James ‘Bud’ Turner	Gila Bend	Attended by phone
Wally Campbell	Goodyear	
Ricardo Vital	Guadalupe	
John Carnero	Tolleson	
Margaret Chittenden	Youngtown	
Jacki Taylor	District 1	
Marshall Hunt	District 2	
Kevin Medema	District 2	
Sharman Hickman	District 4	

**ABSENT**

Jeanine Guy	Buckeye
Rui Pereira	Wickenburg
Tony Gutowski	District 3

**MCHSD Staff PRESENT**

Rachel Milne  
Matt Utyro

**Members of the Public PRESENT**

Anita Norton, El Mirage  
Katherine Valenzuela, Gila Bend  
Jeff Kulaga, Guadalupe  
John Reader, Goodyear  
Alex Lestinsky, Goodyear  
Christina Panaitescu, Goodyear  
Nicole Smart, Youngtown

**1. CALL TO ORDER**

Matt Utyro called the meeting to order at 6:30 PM.

**2. ROLL CALL AND ESTABLISHMENT OF QUORUM**

Matt Utyro took roll call. Ten (10) members were present. A quorum was established. One (1) alternate member attended the meeting as member of the public. After roll call, the members of CDAC introduced themselves. During Mr. Delgado's introduction, he led the Members of CDAC, County Staff, and the Public in a moment of silence to honor the victims of September 11, 2001.

**3. ELECTION OF CHAIR AND VICE CHAIR FOR 2018-19**

Rachel Milne opened the floor to nominations for Chair and Vice Chair. John Carnero motioned and Jacki Taylor seconded the motion to elect Rui Pereira as CDAC Chairperson for 2019-20. The motion passed unanimously by voice vote. Roy Delgado motioned and Wally Campbell seconded the motion to elect John Carnero as CDAC Vice-Chair for 2019-20. The motion passed unanimously by voice vote. Vice-Chair John Carnero assumed the Chair's role for the meeting.

**4. APPROVAL OF APRIL 10, 2019 MINUTES**

The members of CDAC reviewed the minutes. Ricardo Vital motioned and Roy Delgado seconded the motion to approve the April 10, 2019 CDAC meeting minutes. CDAC unanimously approved the motion by voice vote.

**5. DRAFT CDAC CALENDAR**

Rachel Milne described the 2019-20 events listed in the calendar to the Members of CDAC. Margaret Chittenden made a motion and Roy Delgado seconded the motion to approve the CDAC Calendar as presented by County Staff. The motion was unanimously approved by voice vote.

**6. TOWN OF YOUNGTOWN IMPLEMENTATION SCHEDULE REQUEST**

Nicole Smart of Youngtown presented their implementation schedule and contract extension request to the Members of CDAC. Matt Utyro assisted in the presentation and explained the two key delays to the project. The members asked questions regarding the extension. Answers were provided by Matt Utyro. Roy Delgado motioned and Wally Campbell seconded the motion to approve the Youngtown's request. The motion was unanimously approved by voice vote.

**7. 2020-21 URBAN COUNTY CDBG - FUNDING PRIORITIES AND SCORING SHEET**

Before this item, Matt Utyro requested a 5 minute break to enter the final voting sheet into the spreadsheet. Vice-Chair Carnero granted the request. After the short break, Matt Utyro presented a compilation of all priorities voting sheets received from the Members of CDAC. Each of the ten categories were ranked based on their average ranking. Additionally, the Member of CDAC agreed that the point award for middle and lowest ranked categories should be increased to enhance competition. After review, Wally Campbell motioned and Roy Delgado seconded the motion to approve

the funding priorities and point award. The motion was unanimously approved by voice vote. The final ranking and point awards are below.

<b>RANK</b>	<b>CATEGORY</b>	<b>POINTS</b>
1	Public Safety Infrastructure	10
2	General Infrastructure	10
3	Public Facilities/ Community Centers	10
4	ADA Improvements	8
5	Eliminate Slum and Blight	8
6	Fire Protection	8
7	Housing	8
8	Owner Occupied Housing Rehab	6
9	Economic Development	6
10	Park Improvements	6

**8. REBUILDING TOGETHER AGREEMENT TERMINATION**

Matt Utyro reviewed Rebuilding Together's termination letter with the Members of CDAC. Matt Utyro explained the history of the funding and the problems that the program faced during implementation.

**9. CDBG PROJECT STATUS UPDATE**

Matt Utyro reviewed the CDBG Project Status Update memorandum with Members of CDAC. The memorandum was handed out at the meeting, and it contained progress notes, charts, and pictures for open and recently closed CDBG projects.

**10. STAFF ANNOUNCEMENTS**

- Rachel Milne announced that the County is in the middle of its 5 year Consolidated Planning (Con Plan) process which will determine how we spend our HUD funds from 2020-2025.
- Rachel Milne requested that CDAC members and their communities fill out the previously emailed Con Plan survey to help be sure the Urban County communities have their voice is represented in the survey.
- Rachel Milne reminded members of CDAC to submit their signed oaths.
- Rachel Milne announced that she will not be able to attend the 10/9/2019 CDAC meeting. The meeting will continue as scheduled.
- Matt Utyro announced that the CDBG Staff held an orientation and training for the 2019-20 CDBG subrecipients on September 10, 2019.

**11. CALL TO THE PUBLIC**

Vice-Chair John Carnero called to the public at 7:21 PM. No comments were received.

**12. ADJOURNMENT**

Having no further business before the Committee, the meeting was adjourned at 7:22 PM.