

Community Health Planning & Strategies Committee



Cheri Tomlinson, Committee Chair

Tuesday, September 29th, 2020
12:00 pm to 2:00 pm
ZOOM digital meeting

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Meeting Minutes

Committee Members AT: Attended AB: Absent EX: Excused ALT: Alternate Present

In Attendance

AT	Cheri Tomlinson	AT	Chuck Albrecht	AT	Deborah Elliott
AT	Ricardo Fernandez	ALT	Jimmy Borders	AT	Eric Eason
AB	Taylor Kirkman	ALT /AB	Christie Blanda	AB	Cynthia Trottier
AT	Randall Furrow				

Part A Program Staff

AT	Carmen Batista	AT	Chantie Coleman	AT	Lisa Espinosa
AT	Mary Garay	AT	Cynthia Quinn	AT	Jeremy Hyvarinen
AT	Karina Tello-Medina	AT	Fatima Freig		
AT	Thomas Rodriguez-Schucker	AT	Michael Koran		

Guests

Welcome, introductions and declarations of any conflicts-of-interest

Cheri Tomlinson called the meeting to order at 12:02PM and welcomed the attendees. Everyone introduced themselves and declared any conflicts-of-interest.

Determination of Quorum

Cheri Tomlinson determined that quorum was established with 5 of 8 members present.

Review of the minutes and action items from July 28th Meeting

Funding is provided by the United States Department of Health and Human Services, the Ryan White Treatment Modernization Act of 2009 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

MEETING MINUTES *continued*

A motion to approve the minutes from the July 28th meeting was made by C. Albrecht

The motion was seconded by D. Elliot.

All in Favor, Motion Passed.

Chairwoman and Administrative Agent update

Cheri Tomlinson Chairwoman update:

- General election season is upon us, Last day to register is October 5th. October 7th is the first day to early vote. October 23rd is the last day to sign up for early voting list. October 27th is the suggested last day to mail in your ballot. November 3rd is election day.
 - We met with the PACE team last month for an introduction to the team that we will be working with in the future.
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Ending the Epidemic Update

The Chairwoman recognized Lisa Espinosa for the update from the Ending the Epidemic program.

- Jumpstart Specialist position has completed interviews and are waiting on the chosen candidate.
 - The Community Health Worker Trainer position has been reopened for hiring.
 - Community Engagement MCM survey has been completed and feedback report will be submitted to CHPS for the next meeting.
 - Reviewing EHE workplan and added more EHE activities.
 - Will submit new workplan to HRSA for approval
 - Activities include Speakers Bureau, Youth Application, Media campaign for PLWH out of care and Academic Detailing.
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Review Maricopa County's AHEAD (America's HIV Epidemic Analysis Dashboard)

The Chairwoman recognized Lisa Espinosa for the update on AHEAD

- AHEAD is America's HIV Epidemic Analysis Dashboard.
 - This is an online resource tool housed in HIV.gov
 - This will be used to make HIV data more widely available
 - It will graphically visualize the data for each of the 57 Ending the HIV Epidemic jurisdictions, including Maricopa County
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Review EMA Continuum of Care by Service Category

The Chairwoman recognized Jeremy Hyvarinen to share the data from the calendar year.

- Jeremy presented the information on the EMA Continuum of Care by Service Category that was presented at the PSRA session.
 - The EMA exceeded each of the goals from GY2018 for the continuum.
 - Special attention was given to the suppression rates based on service category.
 - Jeremy also shared the information of suppression based on insurance data.
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Review Progress and Updates of the Integrated Plan

- The Recipient's office shared a site visit report to show the data that reflects the integrated plan in future reports.

MEETING MINUTES *continued*

- When charts are reviewed, they are a reflection of the demographics that are the focus of the integrated plan.
- Online Eligibility Applications for clients are opening again soon.
- Health Literacy Library is in progress.
- Treatment Adherence Expansion is being addressed.
- A focus was mentioned on reducing disparities in the EMA, specifically amongst young people.
- A Project HHHOME Housing Dataset was presented to the committee.
- A request for a Housing Workgroup containing at least three members of the CHPS committee was brought forward.
- The CHPS committee supported this workgroup and Chuck Albrecht, Randall Furrow and Eric Eason has volunteered to join the committee.

Planning for Needs Assessment

The Chairwoman shared a history on the Needs Assessment.

- 2019 Older Adult Needs Assessment
- 2018 Pathways to Viral Suppression Needs Assessment
- 2017 Gender Identity Needs Assessment
- 2016 Delta Dental Survey
- 2016 Lost to Care Targeted Needs Assessment
- 2015 Newly Diagnosed Needs Assessment
- 2014 Comprehensive Needs Assessment
- 2014 Self-Managed NMCM Clients Needs Assessment

The Components of the Needs Assessment for the CHPS committee may include:

- Focus of the Needs Assessment
- Ensuring Authentic Engagement
- Survey Design
- Promoting Needs Assessment
- Ideas on Data Collection
- Review the Report
- Recommend Final Report to the Planning Council.

Information for the 2020 Needs Assessment

- The budget for the Needs Assessment is \$20,000 and the timeframe for the finished product is end of February or end of March.
- Chuck Albrecht suggested a youth survey, but Jeremy Hyvarinen shared that one is already in the works for another workgroup.
- Volunteers were asked for the Needs Assessment Workgroup, Chuck Albrecht and Randall Furrow volunteered to Join Cheri Tomlinson on the workgroup.

Review of Planning Council Activity Timeline (PCAT)

The Chairwoman recognized Thomas Schucker, who reviewed the action items for the next meeting agenda.

Determination of Action/Agenda Items for the Next Meeting

MEETING MINUTES *continued*

- I. Discuss the timeline and plan for Needs Assessment
- II. Review Maricopa County's AHEAD (America's HIV Epidemic Analysis Dashboard)
- III. Presentation on the MCM survey results
- IV. Update on the Project HHHOME data
- V. Review Integrated Plan
- VI. Share highlights from National Ryan White Conference on HIV Care & Treatment
- VII. Presentation of the Disparities Calculator results.
- VIII. Discuss CHPS committee role in quality management and QI activities (e.g. Quality Plan).

Current events summaries

NONE

Call to the public

NONE

Adjourn

Motion to Adjourn made by Randall Furrow, Motion was seconded by Chuck Albrecht. The meeting adjourned at 1:50PM